



# 2019/20 Registration Form

## **Broadway MiniStars** (5-7 yrs. – Grades K-2)

### STUDENT INFORMATION

Surname (last name): \_\_\_\_\_

First Name: \_\_\_\_\_ Male Female

Address: \_\_\_\_\_

Date of Birth (mm/dd/yy): \_\_\_\_\_

\_\_\_\_\_

Age/Grade/School: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Email: \_\_\_\_\_

Home Tel: \_\_\_\_\_

Cell/Work: \_\_\_\_\_

Allergies/Medical Conditions Yes No

Please provide details: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Daytime Tel / Cell: \_\_\_\_\_

### CLASS INFORMATION

#### *Class Description:*

#### **Broadway MiniStars (5-7 yrs. – Grades K-2)**

Introduce your 5-7 yr. old to a mini-musical. Students should be showing a readiness to take direction, memorize and recite lines, plus partake in a 40 min show. Students may not miss any rehearsals or shows during production week. This class also performs in both our Year-End Recitals.

#### *Class Schedule:*

**9:30am-11:30am Saturday Sept. 2019- May 2020.**

*\*Please see attached school calendar for detailed class schedule.*

#### *Class Location:*

#### **Crystal Ballroom**

11780 River Rd Unit 145, Richmond

### PAYMENT

Class Fee Subtotal	\$ <u>1075.00</u>
GST (5%)	\$ <u>53.75</u>
Registration Fee	\$ <u>50.00</u>
Volunteer Deposit	\$ <u>100.00</u>
<i>(refundable at the end of school year if volunteer requirements (5-10 hrs) are fulfilled)</i>	
<b>Total Fee</b>	<b>\$ <u>1278.75</u></b>



# 2019/2020 School Calendar

**\*\*\*Dates Subject to Change\*\*\***

September 7	First day of Class
October 5	Musical Theatre Parent Meeting
<b>October 12</b>	<i>Thanksgiving Weekend – No Classes Scheduled</i>
December 14	Last Day of Class before Christmas Break
<b>Dec. 15 - Jan. 10</b>	<i>Christmas Break – No Classes Scheduled</i>
January 11	All Classes Resume
February 1	Headshots for MiniStars & All-Stars
<b>February 15</b>	<i>BC Family Day Weekend – No Classes Scheduled</i>
March 7	Last Day of Class before Spring Break
<b>Mar.8 - Apr.3</b>	<i>Spring Break – No Classes Scheduled</i>
April 4	All Classes Resume
<b>April 11</b>	<i>Good Friday/Saturday/Easter Sunday – No Classes Scheduled</i>
May 16	Last Day of Classes
May 11 - 17	Year-End Shows at Norman Rothstein Theatre

## **Year-End Show**

**Norman Rothstein Theatre**

**May 11 – 17, 2020**

Initials:

We understand that (name of student) \_\_\_\_\_ will be participating in productions where attendance is mandatory and if a schedule conflict arises, the expectation is that Lindbjerg-CTORA takes priority.

We are fully committed to Lindbjerg-CTORA and will do everything in our power to be at all applicable rehearsals & performances.

I have read, understood and consent to the above this \_\_\_\_\_ day of \_\_\_\_\_, 2019.



# 2019/20 Registration Form

## **Broadway All-Stars** (8-17yrs. – Grades 3-12)

### STUDENT INFORMATION

Surname (last name): \_\_\_\_\_

First Name: \_\_\_\_\_ Male Female

Address: \_\_\_\_\_

Date of Birth (mm/dd/yy): \_\_\_\_\_

\_\_\_\_\_

Age/Grade/School: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Email: \_\_\_\_\_

Home Tel: \_\_\_\_\_

Cell/Work: \_\_\_\_\_

Allergies/Medical Conditions      Yes      No

Please provide details: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Daytime Tel / Cell: \_\_\_\_\_

### CLASS INFORMATION

#### *Class Description:*

#### **Broadway All-Stars (8-17yrs. – Grades 3-12)**

Beginner or intermediate who wants a “fun focused” class. This class teaches the basics of singing, dancing, and acting plus performing in a musical. Students may not miss any rehearsals or shows during production week. This class also performs in both our Year-End Recitals.

#### *Class Schedule:*

**11:15am-1:15pm Sunday Sept. 2019- May 2020.**

*\*Please see attached school calendar for detailed class schedule.*

#### *Class Location:*

#### **Crystal Ballroom**

11780 River Rd Unit 145, Richmond

### PAYMENT

Class Fee Subtotal	\$ <u>1275.00</u>
GST (5%)	\$ <u>63.75</u>
Registration Fee	\$ <u>50.00</u>
Volunteer Deposit	\$ <u>100.00</u>
<i>(refundable at the end of school year if volunteer requirements (5-10 hrs) are fulfilled)</i>	
<b>Total Fee</b>	<b>\$ <u>1488.75</u></b>



## 2019/20 CODE OF CONDUCT, AUTHORIZATION, RELEASE AND ACKNOWLEDGMENT FORM

**Name of Student:** \_\_\_\_\_

**Name of Parent/Guardian:** \_\_\_\_\_

### **ATTENDANCE & PUNCTUALITY:**

1. All classes run from September - May.
2. A strong commitment to attendance is required in all classes. Students are expected to be on time for class so that they will be able to participate in the necessary warm-up and do not disrupt the other students. At the discretion of the instructor, students who arrive 10 or more minutes late may have to sit out and observe the class.
3. All dancers of all ages are expected to attend class on a regular basis. It is imperative that students be considerate of the teacher and other dancers in their class. The commitment to attend classes regularly is especially important as syllabus, recital choreography, and formations are taught on a regular basis.
4. The Artistic Director will follow-up with contact you if your dancer has missed more than 2 classes in a row. Students who are late or absent from class frequently may be required to meet with the Artistic Director, and depending on the circumstances, students may be taken out of part of their number or asked to leave the program with no refund of fees.
5. There are no refunds or make-up classes for missed classes.
8. Absence issues will have an impact when assigning roles.

### **CLASSROOM RULES:**

1. All food and drinks (except water) must be kept in the Green Room. No food or drinks of any kind are permitted in the dance studio.
2. Students are not permitted to chew gum in the dance studio.
3. All students must be in proper dress code while attending class.
4. Short hair must be secured off of the face. Long hair must be in a ponytail, bun, or braid.
5. Please make sure you arrive 5 to 10 minutes early to class.

### **DRESS CODE:**

1. The dress code is strictly enforced. Students are expected to be dressed correctly for every class to ensure proper instruction. Students who are not dressed appropriately for classes will receive a documented warning. After one warning, students may be asked to sit out from that class. Please see the class dress code sheet if you are uncertain of the requirements. Absolutely no outdoor/street shoes are permitted in the studio. No exceptions.

2. Dance shoes that have been worn outside are considered streets shoes. Please do not send your dancer from car to studio in their dance shoes. For the discipline of dance and safety sake, hair must be up and back, off the Dancers' face, in a pony-tail, braid, or bun for ALL CLASSES. Absolutely no jeans are permitted.

3. Please label your dancers shoes ASAP. This is a must with 100 pairs of Black Jazz Shoes floating around. All shoes and personal items will be placed in the Lost and Found at the end of each evening. The Lost and Found bins will be emptied during Christmas Break and at Year End. Please check the Lost and Found regularly!

4. A detailed Dress Code Requirements Sheet will be emailed in late August. ALL dancers must have the proper attire by the second week of classes. Any dancers missing their shoes, etc. will be asked to watch from the sidelines.

5. The reason we are so strict about Dress Code? - Dance is a great way to exercise and have fun. This is the number one reason we want our kids to dance; but Dance is also a discipline.

6. Many families work hard to "follow the rules" when it comes to Lindbjerg's Dress Code. These families often feel discouraged and frustrated when they've made the effort to purchase all of the required apparel that their dancer needs, to then see that others are not following the rules. We hope this helps you to understand our rules AND help us foster a sense of respect and discipline within our dancers - your children.

### **GENERAL STUDIO POLICIES:**

1. Students must treat the studios, the premises, and the possessions of all other dancers with respect, care, and consideration and are expected to clean up after themselves and any mess that they create while at the studio.

2. Parents must supervise all accompanying siblings in waiting areas.

**CLASS MAKE-UP POLICY:** Due to the difficulty in rescheduling classes, classes missed due to inclement weather will not be rescheduled, I further acknowledge that there will be no make-up lessons or classes if a student misses any class(es).

**COMMUNICATION:** All communication for Lindbjerg-CTORA is done via e-mail. Parents must commit to checking their e-mail regularly.

If your email address or phone number changes during the year, please inform the office to ensure you receive all of the studio information. Lindbjerg-CTORA notices contain valuable information about upcoming events and activities at the studio.

**LIABILITY – WAIVER:** By signing this form, students and the undersigned agree to release, indemnify and hold harmless CHILDREN’S THEATRE OF RICHMOND ASSOCIATION/LINDBJERG ACADEMY OF PERFORMING ARTS, and their Directors, Teachers, Contractors and Employees from and against all claims of injury, damage or loss of any kind whatsoever arising out of the participation in any activities associated with CHILDREN’S THEATRE OF RICHMOND ASSOCIATION/LINDBJERG ACADEMY OF PERFORMING ARTS.

**MEDICAL TREATMENT:** In the event of an emergency, I authorize CHILDREN’S THEATRE OF RICHMOND ASSOCIATION/LINDBJERG ACADEMY OF PERFORMING ARTS and its staff members and contractors, to use reasonable discretion in

rendering first aid and/or arranging for emergency medical care (including hospitalization) at the expense of the undersigned.

**PHOTO/SOUND RECORDING/VIDEO OR DVD RECORDING**

**WAIVER:** By signing this form, students and their parents/guardians consent to allow photos, video/DVD or sound recording be taken during the course of the CHILDREN’S THEATRE OF RICHMOND ASSOCIATION/LINDBJERG ACADEMY OF PERFORMING ARTS classes or shows. Please be aware that the participant’s photos and/or recordings may be used for future promotional purposes.

**REFUNDS:** no refund at any circumstance.

**SPECIAL NEEDS:** Lindbjerg-CTORA’s programs are challenging and involve teamwork towards a final performance. Students with special needs or certain learning disabilities may require additional support in class. Awareness and communication in this matter is required prior to the 1st day of class.

**STUDENT COMMITMENT:** Students are required to make a full year commitment as the classes are progressive and success depends on weekly development and assessment. Students are expected to remain in their programs until classes finish in June.

**STUDENT INFORMATION:** I acknowledge that all information on this Registration Form is true and correct.

**VOLUNTEER HOURS:**

Lindbjerg-CTORA asks that the student’s families donate 5-10 hours of volunteer time per year. Theatre productions cannot be done without support from our families. There are many ways to help; some of them include: volunteer coordinator, sets, props, hair and make-up, stage crew, sewing and assisting at the theatre. We thank you in advance for satisfying this volunteer requirement and appreciate your time and talents.

**I have read, understood and consent to the above this day of , 2019.**

**Signature of Parent/Guardian** \_\_\_\_\_